

Tokyo, July 2015

Our ref. GAIKOUSOUTENHATSU-No. 27-4

To whom it may concern;

**Guide to the Exhibition in Conjunction with**  
**the 55th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine**  
**and**  
**the 35th Annual Meeting of the Japanese Society of Nuclear Medicine Technology**

The 55th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine and the 35th Annual Meeting of the Japanese Society of Nuclear Medicine Technology will be held at Hyatt Regency Tokyo, and JIRA will promote the Exhibition in conjunction with the convention, the schedule of which is as follows:

We are pleased to invite you to show your products at the exhibition. Please find attached an application for your exhibition booth.

Sincerely,

Japan Medical Imaging and Radiological Systems Industries Association (JIRA)  
Exhibition Committee

**Outlines**

- 1) **Main Theme: Let's advance together by supporting each other**
- 2) The 55th Annual Scientific Meeting of the Japanese Society of Nuclear Medicine
  - President: Kiyoshi Koizumi, M.D., Ph.D.  
(Professor of Radiology, Hachioji Medical Center, Tokyo Medical University)
  - Venue: Hyatt Regency Tokyo  
2-7-2 Nishi-Shinjuku, Shinjuku-Ku, Tokyo, Japan, 160-0023  
<http://tokyo.regency.hyatt.com/en/hotel/home.html>
  - Date: November 5 (Thu) to 7 (Sat), 2015.
  - English Official Site: <http://www2.convention.co.jp/nm2015/en/index.html>
- 3) The 35th Annual Meeting of the Japanese Society of Nuclear Medicine Technology
  - President: Kyohhito Iida  
(Department of Radiological Technology, University of Tokyo Hospital)
  - Venue: Hyatt Regency Tokyo
  - Date: November 5 (Thu) to 7 (Sat), 2015.
  - Official Site (Japanese): <http://jsnmt35th.p2.weblife.me/index.html>

#### 4) Exhibition

- Promotion: Japan Medical Imaging and Radiological Systems Industries Association (JIRA)
- Venue: Hyatt Regency Tokyo B1F CENTURY ROOM + CRYSTAL ROOM  
2-7-2 Nishi-Shinjuku, Shinjuku-Ku, Tokyo, Japan, 160-0023  
<http://www.hyatt.com/hyatt/images/hotels/tyoty/floorplan.pdf>
- Date and time: November 5 (Thu) 9:00 Opening Ceremony—17:00  
6 (Fri) 9:00—17:00  
7 (Sat) 9:00—11:30
- Hall opening time: November 5, 6 & 7 on 8:30 (planned).

#### 5) Booth rental fee for product exhibition (including tax)

- 40 square-meters Booth and 20 square-meters Booth with assembled panels
- 40 square-meters Booth
  - Booth rental fee is 2,700,000 in Japanese yen per booth.  
(2,160,000 yen for JIRA member companies)
  - Booth size: 646 cm (width) x 620 cm (depth) x 240 cm (height).
  - Additional fee for the corner booth: 30,900 yen per booth.  
(20,600 yen for JIRA member companies)
- 20 square-meters Booth
  - Booth rental fee is 1,350,000 in Japanese yen per booth.  
(1,080,000 yen for JIRA member companies)
  - Booth size: 580 cm (width) x 350 cm (depth) x 240 cm (height).
  - Additional fee for the corner booth: 30,900 yen per booth.  
(20,600 yen for JIRA member companies)
- Unit with basic fittings

Three types of standard booths are available with basic decoration. They are all provided with assembled-panels. Please refer to the attached drawings.

##### A-type booth (6 square-meters type):

- Booth rental fee is 658,300 in Japanese yen per booth.  
(462,900 yen for JIRA member companies)
- Booth size: 300 cm (width) x 200 cm (depth) x 240 cm (height).
- Additional fee for the corner booth: 14,400 yen per booth.  
(10,300 yen for JIRA member companies)

##### B-type booth (4 square-meters type):

- Booth rental fee is 462,900 yen per booth.  
(324,000 yen for JIRA member companies)
- Booth size: 200 cm (width) x 200 cm (depth) x 240 cm (height).
- Additional fee for the corner booth: 14,400 yen per booth.  
(10,300 yen for JIRA member companies)

C-type booth (2 square-meters type):

- Booth rental fee is 246,900 yen per booth.  
(174,900 yen for JIRA member companies)
- Booth size: 200 cm (width) x 100 cm (depth) x 240 cm (height).
- Additional fee for the corner booth: 12,400 yen per booth.  
(8,300 yen for JIRA member companies)

In case of applications exceeding the total number of booths, preferences for JIRA members or past experiences will be considered for selection.

- 6) Your application shall be sent by mail or fax to Exhibition Secretariat of the Japan Medical Imaging and Radiological Systems Industries Association (JIRA) at the following address by the attached sheet (page 4):

**SUMITOMO FUDOSAN IIDABASHI BLDG. No.2, 6F, 2-2-23, Kouraku,  
Bunkyo-ku, Tokyo, 112-0004**

TEL: 81-3-3816-3450. FAX: 81-3-3818-8920.

- Closing date for application: August 5 (Fri.), 2015

- 7) Payment of booth rental fee

The booth rental fee shall be remitted to the following bank account:

Mitsui-Sumitomo Bank, Ueno Branch

Account holder: Japan Industries Association of Radiological Systems

Account number: 6500803 (ordinary account)

Closing date for payment: Final notice of booth allocation will be sent together with the invoice (bill) for payment on September 7 (Mon.), 2015. The applicant is requested to settle the payment by September 30 (Wed.) in 2015. All bank transaction charges shall be borne by the applicant.

- 8) Cancellation after booth allocation:

The following cancellation charges shall be borne by the applicant in the case that the applicant cancels a part or all of its allocated booths for its own reasons:

- a) From Aug. 22 to Sept. 7 20% of its booth rental fee.
- b) From Sept. 8 to Sept. 30 50% of its booth rental fee.
- c) From Oct. 1 100% of its booth rental fee.

- 9) In the case that the exhibition is called off due to occurrence of natural disaster

When the organizers have decided it is difficult to hold the exhibition due to occurrence of natural disaster, your booth rental fee will be refund, with an expense account being deducted according with the state at the time of call-off.

- 10) Booth structure:

- a) Using assembled panels, the company name, illumination lamp, sidewalls, and floor carpet are provided. Please refer to the attached drawings.
- b) Electricity: Primary power cabling fee and consumption fee shall be separately calculated, billed and settled for each booth.

The same method shall apply for any additional electricity-cabling request.

c) The committee may adjust and change the application contents in the case any problems arise. In this case, the committee will soon advise the applicant of the change with a request of its acceptance.

11) Schedule of bringing-in and removal of the exhibition goods:

a) Bringing-in and adjustment: Nov. 4 (Wed.), 9:00 - (planned)

(will be advised in case any change arises)

Cleaning up of the exhibition area will start at 20:00 on Nov. 4 (Wed.).

b) Removal and bringing out of the goods: Nov. 7 (Sat.) 11:30 to 15:00 (planned)

All the goods shall be brought out of the exhibition area during this time period.

c) Vehicle parking place in the abovementioned days:

(The details will be informed later).

11) Floor weight capacity: 300 kg/m<sup>2</sup>

12) Meetings for explaining the exhibition and lottery of booth selection are not planned.

- The applicant is requested to be dependent on the Exhibition Committee's decision for booth selections.

13) Exhibition manual and submission documents:

- The exhibition manual and related submission documents will be sent to the applicant on Sep. 7 (Mon.). And the related submission documents should be sent to Exhibition Secretariat of JIRA via e-mail by Sep. 30(Wed.).

14) Others

- Smoking is prohibited in Exhibition Hall.

- End –